

Security Officer Job Description

Position: Security

Drug Test: Yes

Type of Company: Security

Background Check: yes

Rate of Pay: TBD

Physical: No

Hours per week: 20-40

DMV: only if requires to job

Location: Stockton

Schedule: TBD

Objective: Protects property from theft or damage, or persons from hazards or interference. Makes periodic tours to check for irregularities and to inspect protection devices and fire control equipment. Preserves order and may enforce regulations pertaining to personnel, visitors, and premises.

Requirements:

1. **Candidate must have a California State Guard Card (bring card at SCAP-SE interview)**
2. Minimum 18 years of age
3. High School Diploma or GED
4. Must communicate in English fluently (read, write and speak)
5. Valid state driver's license from resident state with safe driving record for past three years (where applicable)
6. Prepare clear and concise (readable) reports
7. Must be able to pass background check and drug test.
8. Excellent communication skills

Primary Responsibilities:

1. Observes and reports activities and incidents at an assigned client site, providing for the security and safety of client property and personnel.
2. Patrols assigned site on foot or in vehicle; checks for unsafe conditions, hazards, unlocked doors, security violations, blocked entrances and exits, mechanical problems, and unauthorized persons.
3. Prepares logs and reports as required
4. Controls access to client site or facility through the admittance process.
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