

# General Worker

## Job Description

Title: General Worker / Extruder Technician C  
Reports to: Shift Supervisor / Foreman  
Department: Production

- I. Position reporting directly to this position: None
- II. Position Objective: Brief statement why position exists.
  - a. Works under the direction of the Supervisor and or Shop Foreman
- III. Qualifications: Describe education and experience needed to perform the above. Personnel will confirm.
  - a. Minimum High School or equivalent experience.
  - b. Demonstrate the ability to complete assigned tasks and maintain standard performance.
- IV. Training: Describe training requirements.
  - a. The first 90 days on the job training to demonstrate trainability and the ability to follow directions.
  - b. Demonstrate the ability to learn to keep product records, work safely and keep work area clean.
- V. Duties and Responsibilities: Descriptions of duties, physical and visual requirements
  - a. Tasks and duties
    - i. Maintain work area to THM standard.
    - ii. Works under the direction of the Supervisor.
    - iii. Operates PVC scrap grinder and pulverizer including handling and separating materials, filing containers with re-grind, and pulverized material, and keeping production records.
    - iv. Operates forklift and maintains forklift certification.
    - v. Assists in any phase of shop operation, such as:
      1. Set-ups and change overs
      2. Cleaning and painting equipment.
      3. Sweeping and Cleaning.
      4. Handling, sorting and storing materials and supplies.
    - vi. Bell and unitize pipe products under the direction of the Supervisor.
    - vii. Visually inspect pipe for flaws under the direction of the Supervisor.
    - viii. Operates staple gun, nail gun, banding equipment and other miscellaneous packaging equipment.
    - ix. Builds wooden frames when necessary.
    - x. Performs all required inspections under the direction of the supervisor; wall thickness, outside diameter, ovality, cut length, bell length, and records the results per company's Specifications.
    - xi. Records all required data on inspection and equipment condition sheets under the direction of the Supervisor.
    - xii. Keeps equipment and working area clean and orderly, including painting of assigned equipment.
    - xiii. Uses safe working practices and reports hazardous conditions at all times.
    - xiv. Performs other miscellaneous jobs as directed.
  - b. Physical / Visual Activities Required:
    - i. Have adequate sight, hearing, and use of limbs to safely operate all powered vehicles. I.e. forklifts and sweepers.
    - ii. Sight capabilities to distinguish proper products identification as well as warning and operational indicators.
    - iii. Hearing capabilities to distinguish differences in warning alarm indicators and standard operation indicators.
    - iv. Sight capabilities to identify accuracy and neatness of required job assignments.

- v. Stooping, kneeling, crouching, and crawling capabilities to handle job requirements such as operating, cleaning, or packaging equipment and products.
  - vi. Balancing to maintain body equilibrium to prevent falling when walking, standing or crouching in all areas due to possible limited direct supervision and or observation.
  - vii. Ability to verbally communicate either face to face or via telephone with other fellow employees to accomplish all assigned job requirements.
  - viii. Hear and understand verbal communication whether it be face to face or via telephone.
  - ix. See and understand written communication.
  - x. Ability to confirm by sign the quality level of raw materials and products produced to determine acceptance and or denial of each.
  - xi. Climb or descend all ladders or steps whether fixed or portable on company facilities in order to access all areas if needed.
  - xii. Lift up to 70 pounds and carry up to 30 feet.
  - xiii. Push or pull up to 2,500 pounds up to 30 feet with the aid of material handling equipment.
  - xiv. Waling though, under and around equipment with clearance of 30"
  - xv. Ability to feel objects, textures, size and shape and to determine temperatures by touching of skin, primarily by that of fingertips.
  - xvi. Ability to grasp tools (manual as well as powered) and use them in accordance with a safe working manner so as not to injure oneself or fellow employees. I.e. power saws, drills, hammers, presses, latches, etc.
  - xvii. Sight capability to safely operate at arms length machinery power and / or hand tools needed to accomplish the requirements of the job assignments for this position.
- c. Work Environment Conditions:
- i. Inside and outside environments apply.
  - ii. Subject to extreme cold, temperatures below 32 degrees for periods of more than one hour.
  - iii. Subject to extreme heat, temperatures above 100 degrees for periods of more than one hour
  - iv. Subject to noise, causing reason to shout in order to be heard about the noise level.
  - v. Subject to vibration, exposure fluctuating movements of the body.
  - vi. Subject to hazards such as moving machinery, electrical currents, falling debris, exposure to chemicals, gasses, high heat or explosives.
  - vii. Subject to unregulated atmospheric conditions caused by odors, fumes, gases, poor ventilation, and dusts. Subject to oils and other cutting fluids.
- d. Authority / Decision Making: States closeness of supervisor, control by policy or procedure, direction of others
- i. Very limited, follow direction from Supervisor.
  - ii. Works within Company's guidelines and policies.