

WAREHOUSE SANITATION JOB DESCRIPTION

The sanitation and upkeep of the internal and external warehouse building is very important to our customer, as well as maintaining a high quality food grade warehouse.

The daily sweeping of the storage aisles, storage bays and white lines is a very important part in maintaining sanitation of the building.

The sanitation specialist will be given a section to be cleaned on a daily basis.

Start at one end of the aisle; walk to each storage location and physically sweep out all loose dirt and debris from the storage location, all debris will be swept out into the aisle closest to the rack to be picked up by the sweeper. Any large debris such as broken pallet pieces, stretch wrap, or loose bottles will be placed in the trailer end of the sweeper or garbage cans which are to be dumped at the end of your shift..

Note:

- A section will be considered 1/3 of the building each night. Within the section are all the white lines, all the bays, and all the aisles. Any spills must be mopped up, and safety “wet floor” signs posted. Due to business conditions, the supervisor on duty may reassign you to address an immediate sanitation need. When that immediate need has been addressed, you are to go back to the scheduled cleaning section.
- You are to report any equipment defects to the supervisor on duty, he will determine if the equipment is safe to operate
- Additionally, report to the supervisor on duty the condition of the dumpsters, so they can be emptied at the start of the next shift
- You are also to maintain a “public” log of your nightly activity, noting which areas you cleaned, any equipment defects, and supplies that you need.
- Finally, you will receive specialized training on the equipment, and instructions on how to perform minor maintenance on the equipment.

The sanitation specialist will also be in charge of cleaning the exterior of the building once to twice a week, to maintain a clean exterior.